

1/11/2018

# Arts, Commerce and Science College, Tukum, Chandrapur - 442401

ANNUAL QUALITY ASSURANCE REPORT BY INTERNAL  
QUALITY ASSURANCE CELL

AQAR-YEAR 2016-17

SUBMITTED TO

**National Assessment and Accreditation  
Council (NAAC) Bangalore – 560 072.**

## Part – A

### 1. Details of the Institution

1.1 Name of the Institution

Arts, Commerce and Science  
College, Tukum, Chandrapur.

1.2 Address Line 1

Near S. T. Workshop

Address Line 2

Tadoba Road , Tukum

City/Town

CHANDRAPUR

State

MAHARASHTRA

Pin Code

442401

Institution e-mail address

acs\_college@rediffmail.com

Contact Nos.

07172265305

Name of the Head of the Institution:

Dr. Suresh Bapuji Mohitkar

Tel. No. with STD Code:

(07172) 265305

Mobile:

9403111122

Name of the IQAC Co-ordinator:

Dr. Gajanan. Ramchandra Sapat

Mobile:

9850066690

IQAC e-mail address:

iqac15acs@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

MHCOGN12182

1.4 NAAC Executive Committee No. & Date:

EC/35/139 dated 28/02/2005

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

1.5 Website address:

www.acscollegetukum.ac.in

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	C+	61.5	28/02/2005	
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

27/03/2013

1.8 AQAR for the year (for example 2010-11)

2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- ii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  EI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence	NA	UGC-CPE	NA
DST Star Scheme	NA	UGC-CE	NA
UGC-Special Assistance Programme	NA	DST-FIST	NA
UGC-Innovative PG programmes	NA	Any other ( <i>Specify</i> )	NA
UGC-COP Programmes	NA		

## **2. IQAC Composition and Activities**

2.1 No. of Teachers	04
2.2 No. of Administrative/Technical staff	01
2.3 No. of students	02
2.4 No. of Management representatives	01
2.5 No. of Alumni	02
2.6 No. of any other stakeholder and community representatives	01
2.7 No. of Employers/ Industrialists	01
2.8 No. of other External Experts	01
2.9 Total No. of members	13
2.10 No. of IQAC meetings held	04
2.11 No. of meetings with various stakeholders:	No. <input type="text"/> Faculty <b>04</b>
Non-Teaching Staff	<b>02</b>
Students	Alumni <b>01</b> Others <b>LMC-01</b>

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

IQAC has instructed to follow the academic calendar 2016-17. Total actual working days were 205 days to dedicate for various activities as per the academic calendar. In the month of July 03 days for project/ Library services to be render to the stakeholders and offer the counselling for enhancement of skill of the student by taking audition must before one week.

**LS:** In the month of August 03 day for sports / library services are meant for counting abilities of the students by inculcating holistic approaches by the faculty members of various departments. Library services provided for enhancement of research quality. Sport to imbibe the latent qualities heading to health concern by the selection by Sport department. The seminar to be held by each department prior to holding the seminar for class, diligent /industrious students are asked to select their desirable topic much before 07 days of presentation. The seminar is meant for to expose the talent of student of their various spheres of knowledge.

**Assignment:** In month of September 03 days for Assignment. It is meant for enhancement of congruity by delirium of advanced students. They study at home, collect some questions & everyone disseminate among all the students for answering in group or in person much before 30 days of teaching plan getting in the hand and ask to submit assignment to the department for evaluation. The RD is for resolving difficulties of the student who come across the technical word or vocabulary.

**Study Tour:** In the month of October the students are asked to organize study tour keeping in the view of department. Social attitude for study of societal for the various strata of new dimension for the angles of language. In the month of November BC meant for bridges course. It is talented device in the hands of Faculty to compensate and pace making of the lag behind students by absence or due to slow learning.

**Industrial Visit (Ind. Vt)** It is a mode of PBL ( Project based learning ) Every department endeavour to organise Industrial visit for students to go through pragmatics approaches alienated from the theoretical experiences.

**GD-** Group discussion is teaching method for student centric methodology . The students are asked to utter ABCDE and utter letter denominate the group & every group is given various topic of hard-core syllabus whereby they can get some points & ask to present before the class. Presentations of excellent groups are awarded by the department.

**GL-** Guest Lecture is to remove the hackneyed ambience of the student they are occasioned to listen from other person & also they can get viroid knowledge maraud experience.

Debate, Elocution- This are the latent qualities of the students which demand focus of faculty to derive if and expose to the culmination for the institutes mission and goal to contribute to participate in holistic approaches.

**Teachers Quality Assessment:**

- a) Annual Academic Audit:- The IQAC Conduct Internal Academic Audit Of All the Department about
- 1) Teaching Learning Process
  - 2) Students Evaluations.
  - 3) Internal Feedback Mechanism
  - 4) Curricular, Extracurricular and Extension activities
- b) End of the Session IQAC Coordinator supervised the PBAS review committee which assessed the PBAS submitted by the staff.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

*\* Attach the Academic Calendar of the year as Annexure.*

Plan of Action	Achievements
Guest lecture	<ul style="list-style-type: none"> <li>• <b>“Junk Food: Injuries to Health”</b> Dr. Swati Nagarkar, was invited as a orator to the programme</li> <li>• Department of Economics organized one day work shop on <b>“Demonetarization and Its Impact”</b> Chief guest and Speaker Dr. Sreenivas Khandewale, RTMNU Nagpur.</li> <li>• <b>“Importance of female expression”</b> by Dr. Sudarshan Diwase, Korpana</li> </ul>

Co-Curricular Activity	<b>1.International Yoga Day</b> <b>2.International Woman Day</b>
Extension	<b>1.Rally about awareness of addiction</b> <b>2.Awareness programme about Woman's Rights</b>
Other Activities	Rangoli, Competition, Poster Presentation, Craft And Flower Decoration,

2.15 Whether the AQAR was placed in statutory body Yes  No

Management  Syndicate  Any other body  IQAC& LMC

Provide the details of the action taken

The suggestions and recommendations of the Management , IQAC Members were followed for Preparation of the final Draft of the AQAR 2016-17

## Part – B

### Criterion – I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	Nil	Nil	Nil	Nil
PG	<b>09</b>	Nil	<b>09</b>	Nil
UG	<b>18</b>	Nil	Nil	Nil
PG Diploma	Nil	Nil	Nil	Nil
Advanced Diploma	Nil	Nil	Nil	Nil
Diploma	Nil	Nil	Nil	Nil
Certificate	Nil	Nil	Nil	Nil
Others	Nil	Nil	Nil	Nil
<b>Total</b>	<b>27</b>	Nil	<b>09</b>	Nil
Interdisciplinary	Nil	Nil	Nil	Nil
Innovative	Nil	Nil	Nil	Nil

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes		
Semester	UG 18	PG 09 –CBCS	
Trimester			
Annual			

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students

(On all aspects)

Mode of feedback: Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

PG (Sem I & II) CBCS courses syllabus were revised in the current academic year by the affiliating university. Our college teacher's (BOS members) are also involved in curriculum design.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
29	21	08	00	00

2.2 No. of permanent faculty with Ph.D.

18

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
Nil	05	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil

2.4 No. of Guest and Visiting faculty and Temporary faculty

06

03

21

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	05	12	28
Presented papers	01	01	02
Resource Persons	00	00	00

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Conducted Debate, Elocution, Quiz, Group Discussion Competitions
- Conducted industrial tour
- For research motivation-projects are given to the PG students.
- For post graduate students more stress is on self-learning by involving.
- Students in seminars, Group activities, etc.
- Studies Power Point Presentation
- Problem based learning practices.
- Outside classroom activities for wholesome development of mind and acquiring skills
- Poster and photography competitions.
- Computerized library used to get knowledge for students.

2.7 Total No. of actual teaching days during this academic year

231 Teaching days + 10 days Bridge Course= **241**

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- Class Unit Test, Term Exam.
- Paper presentations and seminars are also encouraged
- Continuous evaluation is carried out throughout the semester through regular tests, objective tests, projects, presentations, quizzes etc
- Evaluation of assignments
- Traditional method of evaluation.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

**BOS – 09 members**

2.10 Average percentage of attendance of students

**77 %**

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.	360	00	08	76	16	40.83
B.Com.	132	00	10	76	14	53.03
B.Sc.	270	00	15	56	29	35.18
M.A. (Marathi)	13	00	56	44	00	69.13
M.A. (History)	09	00	67	22	11	100
M.A. (Sociology)	35	00	52	32	16	71.42
M.A. (Political Science)	19	00	71	29	00	36.84
M.A. (Economics)	42	00	23	65	12	80.95
M.Com.	215	00	48	51	1	80.46
M.Sc. (Environmental Science)	10	00	100	00	00	30.00
M.Sc. (Computer Science)	32	00	72	28	00	56.25
M.Sc. (Mathematics)	57	00	41	59	00	38.57

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Implementations of the academic calendar for effective conduction of circular and co-curricular programmes without affecting the teaching scheduled.
- To encourage students to participate in curricular programme conducted college and other college
- Analysis of university examination results

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	03
Faculty exchange programme	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	02
Others	Nil

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	11	--	Nil	02
Technical Staff	08	05	Nil	02

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Motivating the faculty to register for M.Phil / Ph.D and apply for Minor Research Projects to UGC
- Providing research incentives.
- Research facilities -free Internet, INFLIBNET, journals are provided.
- Flexible time table and financial assistance to attend and participate in Seminars /workshops/ conferences etc. at the regional /state level.
- Faculties are encouraged to present and publish papers. The outcome is 06 papers published in International Journal, 07 in National Journal, 04 in International Conferences, 2 in National Conference and 6 paper presentations in various International and National conferences /Seminars.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	13	04	Nil
Non-Peer Review Journals	Nil	Nil	Nil
e-Journals	01	Nil	Nil
Conference proceedings	03	02	Nil

#### 3.5 Details on Impact factor of publications:

Range  Average  index  os. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	Nil	Nil	Nil	Nil
Minor Projects	Nil	Nil	Nil	Nil
Interdisciplinary Projects	Nil	Nil	Nil	Nil
Industry sponsored	Nil	Nil	Nil	Nil
Projects sponsored by the University/ College	Nil	Nil	Nil	Nil
Students research projects <i>(other than compulsory by the University)</i>	Nil	Nil	Nil	Nil
Any other(Specify)	Nil	Nil	Nil	Nil
Total	Nil	Nil	Nil	Nil

3.7 No. of books published i) With ISBN No.  chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	Nil	Nil	Nil	Nil	Nil
Sponsoring agencies	Nil	Nil	Nil	Nil	Nil

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
Nil	Nil	Nil	Nil	Nil	Nil	Nil

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level

National level  International level

3.22 No. of students participated in NCC events:

University level  State level

National level  International level

3.23 No. of Awards won in NSS:

University level	Nil	State level	Nil
National level	Nil	International level	Nil

3.24 No. of Awards won in NCC:

University level	Nil	State level	Nil
National level	Nil	International level	Nil

3.25 No. of Extension activities organized

University forum	Nil	College forum	Nil		
NCC	Nil	NSS	07	Any other	Nil

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- **Anti Drug Campaign (SAY NO TO DRUG)** was conducted on 26.08.2016 and Mr. Singanjude, Police Inspector, Chandrapur attended the programme as a chief guest.
- **International Sport Day** was conducted on 29.08.2016
- **Inauguration of Geography Association** was held on 31.08.2016 and Dr. Dudhpachare was invited as orator and chief guest
- **Hindi Diwas Celebrated** on 14.09.2016 and Mukesh Walke, Co-editor, Dainik Bhaskar, Chandrapur as a chief guest to the programme
- **Elocution Competition** was organized by Geography department
- **Dr. S. R. Ranganathan Death Anniversary** remembered
- **Sanvidan Din (The Indian Constitution Day)** Celebrated
- The Guest lecture on **“Junk Food: Injuries to Health”** was organized on 17.01.2017 and **Dr. Swati Nagarkar**, was invited as a orator to the programme
- The Lecture on **“Changing Aspects of Tax Practices”** was organized on 17.01.2017 **Ashok Chitlange** (C.A., Chandrapur) delivered a talk.

- The Birth Anniversary of **Dr. B. R. Ambedkar and Mahatma Jyotirao Fule** was celebrated on 14.04.2017
- On the occasion of **Silver Jubilee of** the Institute, different events were organized by every departments of the college viz. Rangoli competition, poster presentation, craft and flower decoration, Quiz and essay competition, model competition, Power Point Presentation, Cultural Programme like Solo and Group Song etc. Some Special Guest lectures were organized by each and every department on this occasion
- Activities organized during **NSS special camp** at Mohorli village, near to Tadoba, Chandrapur between 01.01.2017 to 07.01.2017
  - Rally about awareness of addiction
  - Elimination of superstitions by magic experiments by Dr. T. D. Kose and team
  - **Dental Checkup** for villagers and students by **Dr. Monica Irmalwar**, Dentist
  - “Importance of female expression” by Dr. Sudarshan Diwase, Korpana
  - **Health Checkup** for villagers and students
  - Awareness and Preventive measures of **Brest and Mouth cancer**
  - Cultural programme on **Environmental Awareness**
- **International Yoga Day** was organized on 21.06.2016 and the programme was presided over by Principal Dr. M. M. Wankhede and Mr. Satish Dharme (Yog Guru) and Mr. Suresh Malve were present as Yoga Trainer
- **Tree Plantation Rally** was organized on 01.07.2016 and Tree Plantation was done in and around college campus
- **International Population Day** was organized on 11.07.2016
- **Cleanliness Campaign (Swachata Abhiyaan)** was organized on 14.08.2016
- **NSS day** was conducted on 24.09.2016 and Dr. Shyam Mohorkar, Principal, Arts & Commerce College, Gondpipri was present as a chief guest.
- **Dr. Panjabrao Deshmukh Birth Anniversary** was celebrated on 27.12.2016
- **Sant Gadge Maharaj Krutidin** was conducted on 21.12.2016
- Department of Economics organized one day work shop on “**Demonetarization and Its Impact**” Chief guest and Speaker was Dr. Sreenivas Khandewale, RTMNU Nagpur.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	3300 sq.m <sup>2</sup> . Build-up: 2272.888sq. m <sup>2</sup> Play Ground: 527.112 sq. m <sup>2</sup> .	Nil	Management	3300 sq. m <sup>2</sup>
Class rooms	18	Nil	Management	18
Laboratories	10	Nil	Management	10
Seminar Halls	01	Nil	Management	01
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	--	05 (With value less than 1 lakhs)	--	05
Value of the equipment purchased during the year (Rs. in Lakhs)	--	1.04088 lakhs	--	1.04088 lakhs
Others	--	--	--	--

#### 4.2 Computerization of administration and library

- Office administration is well computerized
- Master software agency installed for admission and scholarship process
- Library is well computerized and students also used it.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	9365	1157216	153	33597	9518	1190813
Reference Books	Nil	Nil	Nil	Nil	Nil	Nil
e-Books	Nil	Nil	Nil	Nil	Nil	Nil
Journals	Nil	Nil	Nil	Nil	Nil	Nil
e-Journals	Nil	Nil	Nil	Nil	Nil	Nil
Digital Database	Nil	Nil	Nil	Nil	Nil	Nil
CD & Video	Nil	Nil	Nil	Nil	Nil	Nil
Others (specify)	14	24456	02	4490	16	28946

4.4 Technology up gradation (overall)

	<b>Total Computers</b>	<b>Computer Labs</b>	<b>Internet</b>	<b>Browsing Centres</b>	<b>Computer Centres</b>	<b>Office</b>	<b>Departments</b>	<b>Others</b>
Existing	29	23	Yes 2 mbps	02	00	06	00	00
Added	05 New P.C.	02	00	00	00	02	00	01
<b>Total</b>	<b>34</b>	<b>25</b>	<b>Yes 2 mbps</b>	<b>02</b>	<b>00</b>	<b>08</b>	<b>00</b>	<b>01</b>

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- |  |
|--|
| <ol style="list-style-type: none"> <li>1. Workshop on "Use of ICT Tools in Teaching and Learning" for Faculty</li> <li>2. Expert Lecture on Net Banking for Commerce Teachers and Students.</li> <li>3. Expert Lecture on Networking Protocol for Students</li> <li>4. Expert Lecture on Cyber Security for UG and PG Students</li> <li>5. Online Admission Process Training Program for Teaching and Non- Teaching Staff</li> <li>6. Participation of staff in training programs organized off campus.</li> </ol> |
|--|

4.6 Amount spent on maintenance in lakhs:

i) ICT	0.1555
ii) Campus Infrastructure and facilities	4.28948
iii) Equipments	1.04048
iv) Others	11.98835

**Total :** **17.47421 Lakhs**

-  
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**Criterion – V**

**5. Student Support and Progression**

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- |  |
|--|
| <ol style="list-style-type: none"> <li>1. Brief mention in the college prospectus and college magazine</li> <li>2. College website</li> <li>3. Principal’s Address for newly enrolled Students.</li> <li>4. Formation of various committees for support.</li> <li>5. Notice-board facility.</li> <li>6. Informal Interaction with Students.</li> </ol> |
|--|

5.2 Efforts made by the institution for tracking the progression

- |   |
|---|
| <ol style="list-style-type: none"> <li>1. Student interaction involving in communication after the final year examination.</li> <li>2. Formation of students’ progression tracking committee for pass outs.</li> <li>3. Organization of Alumni and Parent Meet and incorporation of suggestions.</li> </ol> |
|---|

5.3 (a) Total Number of

<b>UG</b>	<b>PG</b>	<b>Ph. D.</b>	<b>Others</b>
<b>945</b>	<b>500</b>		

students

(b) No. of students outside the state 

Nil
-----

(c) No. of international students 

Nil
-----

Men	No	%	Woman	No	%
	547	38		898	62

Last Year (2015-16)						This Year (2016-17)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
316	282	171	539	01	1309	324	309	176	635	01	1445

Demand ratio : **2 : 1**                      Dropout % : **Nil**

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- |   |
|---|
| <ol style="list-style-type: none"> <li>1. College has provided a special coaching for student.</li> <li>2. Mr. Vilas More sir conducts classes for competitive Exam.</li> </ol> |
|---|

No. of students beneficiaries 

12
----

5.5 No. of students qualified in these examinations

NET	Nil	SET/SLET	Nil	GATE	Nil	AT	Nil
IAS/IPS etc	Nil	State PSC	Nil	UPSC	Nil	Others	Nil

5.6 Details of student counselling and career guidance

1. Separate Career Guidance and Placement Cell
2. Counselling Cell – Departmental Level
3. By library activity services to enhance research quality.
4. Dept. encourages students to participate in holistic activities.

No. of students benefitted

06

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Nil	Nil	Nil	08

5.8 Details of gender sensitization programmes

- The Programme arrange on “**Human Rights**” Orator Dr. N. R. Chimankar, FES College, Chandrapur on 10.12.2016
- **Changes that occur during teenage in girls : Awareness and care** (किशोर अवस्थेत मुलींमध्ये होणारे बदल: जाणीव व काळजी) orator **Dr. Suchita Vaidya**, Gynecologist, BHMS College, Chandrapur on 21.12.2016
- “**Woman Empowerment and Sexual Harassment**” orator Dr. Anjali Hastak and Dr. Abhay Butle, S.P. College of Law, Chandrapur on 26.02.2017
- Awareness programme about **Woman Rights** by Dr. Anjali Hastak, S. P. Law College, Chandrapur on 05.01.2017
- **International Women Day** was celebrated on 08.03.2017

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

### No. of students participated in cultural events

State/ University level  National level  International level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

## 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	Nil	Nil
Financial support from government	772	Scholarship awaited
Financial support from other sources	Nil	Nil
Number of students who received International/ National recognitions	Nil	Nil

### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

### 5.13 Major grievances of students (if any) redressed:

Student monitoring Cell viz, Discipline Committee redressal and ragging took appropriate steps in improving existing quality in the concern matter

Regular cleaning of cycle stand, class rooms and toilets

**Action Taken:** college management take action to clean every day and assemble more dustbins in campus area.

Girls common room in more hygienic condition.

**Action Taken:** Improving in existing status with some renovations.

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## Criterion – VI

### **6. Governance, Leadership and Management**

#### 6.1 State the Vision and Mission of the institution

**Vision:**

Our motto is to serve the students in bringing out their potential in education and career with core values of the society.

To impart updated and socially relevant knowledge in various disciplines like Arts, Commerce, Science and Information Technology.

To strive for total development of the personality and character of students enlisting an active co-operation citizens in society.

To make the student aware of the national good and aspirations and to develop the capacity to assume responsibilities as future citizens.

We nurture the culture of research and development in students and faculty in the interest of nation.

**Mission:**

- Our mission is to update academic and research practices and promote quality in all spheres; educational technology to enrich the teaching and learning processes by regularly improving infrastructural resources and inculcate.
- Our approach is to boost up positive thinking; develop analytical skills, moral social and aesthetic values in students.
- To provide platform to the students by giving them an opportunity to face all the challenges of the competitive world with utmost utilization of their potential in sports, athletics and other events.
- To provide facility of hostel to orphan and homeless students from rural areas.
- To establish well equipped research centre for aspirants.
- To run the training center for B.Ed., B.P.Ed. and D.Ed.
- To establish Old folk's Home, and run classes for Adult education.
- To establish institution of Sports and Games for girls and boys from society to aim at over all personality development of the students fraternity through extra-curricular activities in association with various social and cultural organizations.
- To run center for technical training and handcrafts.
- To run training centers for typing, shorthand, small scale and cottage industries whereby the student should become self-employed.

## 6.2 Does the Institution has a management Information System

Yes, the college uses following Management Information Systems.

Arts, Commerce and Science, Courses have some kind of Data which is being collected on several parameters such as teachers, student enrolment, programmes, examination results, education finance, infrastructure etc.

1. Online Admission Process for University.
2. Tally Software for Accounting.
3. Bio-Metric system is used for maintaining record of staff attendance.
4. Close Circuit Television (CCTV) System is available.
5. The college uses Intercom, SMS, and E-mail Services for communication.
6. Updated college information is published on website

The college is going to establish web based MIS to use computer technology to provide information and decision support to Universities and, helping them becomes more effective.

## 6.3 Quality improvement strategies adopted by the institution for each of the following:

### 6.3.1 Curriculum Development

Curriculum is the foundation of the teaching-learning process whether it is a school, college, university or training organization. The process of providing the plan and keeping it running smoothly is known as curriculum development.

Our Teachers are the first to notice a need for change. Their intimate knowledge of learners, classrooms and the college environment, puts them in a position to make and implement practical curriculum changes. First they diagnose need of the hour and give emphasis on

Formulation of objectives

- Selection of content
- Organization of content
- Selection of learning experiences
- Organization of learning activities
- Evaluation and means of evaluation

### 6.3.2 Teaching and Learning

The most important role of teachers is planning and controlling the educational process for students to be able to achieve a comprehensive learning. Class curriculum planning includes preparation, effective transition of content, and the use of learning and evaluation of learning. Our faculty members give emphasis on

1. Increasing the students' motivation.
2. Helping students feel confident in solving problems.
3. Teaching students to plan their learning activities.
4. Helping them to carry out self-assessment at the end of each lesson.
5. Encouraging the students to motivate them for future work.
6. Giving feedback to the students and inform them about their individual learning.

### 6.3.3 Examination and Evaluation

1. Continuous evaluation through different methods like internal assessment test, assignments, presentations, projects etc.
2. Transparency is maintained in evaluation process.
3. Examination committee to ensure smooth conduct of examinations.
4. The end semester examination question paper is set by University.
5. The practical examination is conducted with internal and external examiners appointed by the superintendent of examination.

### 6.3.4 Research and Development

- P.G. teachers are encouraged to students for research. They are enforcing to write/send research articles/papers and to participate in conference, seminar, workshops, etc.
- College provides all support for research and development like sanctioning duty leaves, encouraging faculty to interact with faculty from other institutions.
- Students of physics department participate in VUPTA seminars and present research paper, research model and power point presentation.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

1. Library Committee plans and executes library resources. New books are recommended for the session , Renewal of Journals-, Renewal of Magazines.
2. Increase in ICT based software and hardware infrastructure.
3. Building Committee plans and executes maintenance and development of physical infrastructure.
4. Development of new Science Laboratories, DST-FIST sponsored Central Instrumentation and
5. Computer Laboratories, Parking Zone, common room for Girls, Water Filter Plant Unit, etc.

### 6.3.6 Human Resource Management

1. Teaching and non-teaching staff are appointed by the institute as per the requirements of the institute.
2. Various committees are formed for smooth functioning of college activities throughout the year.
3. Faculty members have attended orientation, refresher and soft skill development courses.
4. Workload Distribution: Each department of the institution conducted departmental meetings for the allotment and distribution of workload among its teachers as per the teacher's specialization and area of interest.

### 6.3.7 Faculty and Staff recruitment

1. The institute appoints teaching and non-teaching staff as per the state government and UGC norms.
2. As per the requirement of the college, non-grant faculty is appointed by the institute through advertisement with prior permission from the government HE Directorate, Pune.

### 6.3.8 Industry Interaction / Collaboration

1. Department of Microbiology organized one day industrial visit at Govt. Arey Milk Scheme, Chandrapur, the students were interact with experts of industry.
2. Department of Geography organized one day study tour at Govt. Hydrology Department, Chandrapur, 35 students were participated.

### 6.3.9 Admission of Students

1. Through web publication and advertisement in national dailies
2. Follows reservation policy and Personal interview
3. Counseling is made by the Admission Committee to students to choose appropriate choice/ combination of subjects at the time of admission.
4. Computational support is given during admissions to students for form filling.

### 6.4 Welfare schemes for

Teaching	A.C.S. College Employees Credit Co-operative society Ltd.
Non teaching	A.C.S. College Employees Credit Co-operative society Ltd.
Students	Category wise welfare scheme

### 6.5 Total corpus fund generated

Nil

### 6.6 Whether annual financial audit has been done

Yes



No



### 6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NA	Yes	IQAC
Administrative	Yes	JD	Yes	CA of College

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes      Yes       No

For PG Programmes      Yes       No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

Alumni Association Committee conducted Alumni Meet.

6.12 Activities and support from the Parent – Teacher Association

1. Parent meets are arranged  
2. Parent – Teacher Scheme makes efforts to mentor the students

6.13 Development programmes for support staff

1. Online Admission Training Programme arranged for administrative staff

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Department of Environmental Science organized guest lecture on “How to make campus eco-friendly” by **Dr. Uttarwar**, Ex-Dean Science Faculty Gondwana University, Gadchiroli.
- **Tree Plantation** was done in and around college campus.
- Our campus has many varieties of trees, shrubs and potted plants to get our college campus eco-friendly.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Environmental Award to Mr. M. T. Gurnule, Department of Political Science by NGO
- Participation in National Institute Ranking Framework (NIRF), Under MHRD, Govt of India
- Dr. M.G. Thakare and Dr. S. K. Gudadhe, Member of District Environmental Appraisal Committee (DEAC) as Environmental expert.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Plan	Action Taken
Strengthening of Library	Added 840 (text books) + 1062 (reference books) =1902. • Introduction of OPAC System to be executed • Library shelves increased
Infrastructure Development	➤ Furnishing of Microbiology and Physics Laboratories. ➤ Development of Competitive Examination Guidance Centre. ➤ Separate vehicle parking for girls. ➤ Water Filter Plant. ➤ Incinerator for hygiene of girls . ➤ Wi-Fi system
Strengthening of Laboratories	Spectrophotometer, Atomic Absorption Spectrophotometer, UV-Visible Spectrophotometer, GM Counter, Evaporator etc. Total Cost of Equipment's = Rs.
Promotion of Research	Four faculty members registered for Ph.D.
Conferences / Seminars / Exhibitions Organisation	Department of Economics one day Workshop Exhibition on historical events, materials and coins organized

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

- i. Food Festival and Model Competition, on Silver Jubilee occasion of the institute
- ii. Demonstration: Problem and Solution, this recent and flammable thought specified by Dr. Khandewale, Economist, Nagpur.

*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- Arrange the Environmental awareness programme in NSS Camp, Mohorli, Chandrapur.
- Plantation of different species of plants near to college/institute campus area.
- Faculty of Environmental Science department Dr. M.G. Thakare and Dr. S. K. Gudadhe, Member of District Environmental Appraisal Committee (DEAC) as Environmental expert.

7.5 Whether environmental audit was conducted? Yes

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

**Strengths:**

1. Earn and learn scheme for economically backward students
2. Strengthened extension activities
3. Use of modern teaching aids in teaching learning process
4. Flexibility in choosing courses
5. Student's Progression is maintained
6. Eco-friendly campus
7. Adequate Infrastructure / spacious and well equipped laboratories
8. Admission fee is lessened to all backward classes students to all the courses.

**Weaknesses:**

1. Non grant Professional and PG Courses.
2. Inadequate permanent faculty (teaching and non-teaching) due to State Government policy
3. Due to lack of industry and research institute at the vicinity, we have to strive harder for organization of MoU and institute-industry interaction.
4. Students from drought prone and rural area with poor communication skills.
5. Research output comparatively low.
6. Alumni Association to be strengthened

**Opportunities:**

1. Encouragement of faculty and students for research.
2. To enhance the sports activities
3. To strengthen the ICT infrastructure
4. Automation of office and library
5. More suggestions to BoS
6. Departmental library facility
7. More consultancy, collaboration, MoUs and linkages
8. To add skill based Short Term Course

**Challenges:**

1. On campus placement drive
2. Development of outdoor sports facilities.
3. To establish research centre
4. To transform traditional classroom to e-classrooms
5. Student's achievement in university rank.
6. To provide effective library services to large number of students.
7. Participation of students in competitive exam.

**8. Plans of institution for next year**

1. To prepare for III rd cycle of NAAC.
2. To start Online Admission process for all courses.
3. To start skill based short term courses.
4. To strengthen faculty and students research activities through linkages, collaborations and MoUs.
5. To strengthen academic flexibility.
6. To develop Library Website.

Name \_\_\_\_\_

Name \_\_\_\_\_

\_\_\_\_\_  
*Signature of the Coordinator, IQAC*

\_\_\_\_\_  
*Signature of the Chairperson, IQAC*

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## ACS COLLEGE TUKUM, CHANDRAPUR.

### Academic Administrative Calendar 2016-17

The Academic Calendar to be followed by the Undergraduate and Post Graduate courses for the session 2016-17 is hereby notified for all the necessary compliances by all the concerned:

**Admissions:** Immediate after Result of HSC Exam. And odd semesters.

- Last date of Admission: 1st August, 2016
- Last date for Admission with prior permission of the Vice-Chancellor: 1st September, 2016
- Last date of submission of Enrolment forms to the university: Within fifteen days from the last notified date of Admissions

**Winter Examinations** (Kindly see the timely notices for further details)

- Regular students odd semesters: .....13/10/2016
- Failure students in even semesters : .....
- Last date for receipt of exams forms: .....15-09-2016
- Regular students: .....15-09-2016
- Old Ex-Students: .....01-09-2016
- Ex-Students of immediately previous examination: Within 15 days from the date of declaration of the result of summer exams.

**First Term (Odd semesters) SEM-I,III, and V (Session -14/06 to 17/10/2016)**

Classes begin .....	1/07/2016
Field work/Project work/Excursion/Co-Curricular activities .....	15/09 to 20/09/2016
Seminar topic selection/Assignment begin.....	21/09/2016
Assignment Submission.....	30/09/2016
Presentation of Seminar.....	01/10 to 08/10/2016
Dispersal of classes.....	10/10/2016
Practical Exam.....	04/10/2016*
Theory Exam Begin.....	13/10/2016*
Winter Vacation.....	18/10 to 17/11/2016

**Second Term (Even semesters) SEM-II, IV, and VI (Session -18/11 to 30/04/2017)**

Classes begin: Immediate after termination of every exam of SEM-I, III, V	
Field work/Project work/Excursion/Co-Curricular activities.....	15/12 to 20/12/2016
Seminar topic selection/Assignment begin.....	15/02/2017
Presentation of Seminar.....	21/02 to 25/02/2017
Assignment Submission.....	28/03/2017
Dispersal of classes.....	31/03/2017
Practical Exam.....	31/03 to 4/4/2017*
Theory Exam Begin.....	04/04/2017*

**Summer Vacation: 01/05/2016 to 13/06/2017\***

\*These are tentative dates. Kindly see the timely notices for further details and avoid inconvenience.

*Prepared by IQAC Coordinator—Asso.Prof.G.R.Sapat*

### Academic Session Activity Plan 2016-17

The Academic Session Activity Plan to be followed by the Undergraduate and Post Graduate courses for the session 2016-17, is hereby notified for all the necessary compliances by all the concerned:

Sr.No.	Month	Total Working Days in the months	Days to be dedicated to N+I	# Student Counseling(SC)	* Research Activity(RA)
01	14 June 2016	12+2	Ad + Ex	7Hrs/Day	0
02	July	26	03day Pjt./LS 25 <sup>th</sup> of July -EC.	02 Days PP (45mts/day)	45mts/day
03	August	24	03day Sp/LS 22 <sup>nd</sup> Aug-DB	03 Days RD (45mts/day)	45mts/day
04	Sept.	24	03day Study Tour 26 <sup>th</sup> sept-DC	02 Days GD (45mts/day)	45mts/day
05	Oct.	13 90days	03day Agn 10 <sup>th</sup> Oct-SNgC	03 Days Sem (45mts/day)	45mts/day
06	Diwali Vac.		18/10 to 17/11/2016		
07	Nov.	11	02day Sp/LS	02Days BC (45mts/day)	45mts/day
08	Dec.	25	02day Jnd.Vt. 26&27Dec-CM	03 Days RD (45mts/day)	45mts/day
09	Jan.2016	26	03day Sp/LS 16 <sup>th</sup> Jan-ESC	02days GD (45mts/day)	45mts/day
10	Feb.	24	01day GL/GD	03 Days Sem (45mts/day)	45mts/day
11	March.	27 (90days comp.)	02day Agn	02Days BC (45mts/day)	45mts/day
12	30 April.2016	27 140Days	10day LS	RD (45mts/day)	6 hrs/W

#\*excluding 5Hrs per day. Workload of teacher should not be less than 40 Hours/week for 30 working weeks (180 days).

Presumed: - (a) 8W for (Ad + Ex =Admission Exam. Activities)



## ACS COLLEGE TUKUM, CHANDRAPUR.

**Abbreviations: - Pjt = Project**

Ind.Vt. = Industrial Visit.

GD = Group Discussion;

LS = Library Service;

PP = Promoting for participation in various activity

BC = Bridge Course (for Compensation of lapsed days due to Absence in class or for lag behind students)

EC=Elocution Comp.

DC=Dance Comp.

CM=College Mohotsav

Agn = Assignment

GL. = Guest Lecture

Sp = Sport;

RD = Resolving Difficulty

DB=Debate Comp.

SNgC=Song Comp.

Esc=Essay Comp.

**NB:-** Every Dept. should take in to account the activity plan while preparing the year plan of the course schedule that there should not any overlapping of any activity;80%compliances are expected wherever the activities are applicable. Major changes are not allowed but 20%modifications or replacement by other activities are admissible for their convenience.